

CRICOS Student Withdrawal Form

Students who wish to withdraw their course should fill this form and submit to the student services.

Please Note:

- Withdrawing from your course will result in cancellation of your COE and this may affect your student visa.
- You should attach all the necessary supporting documents to validate your reason.
- If you are withdrawing course due to change of provider, you should attach an offer letter from your new provider.
- If you wish to seek release from your enrolment at MILCOM, please fill *the release request form*. Letter of release will be issued only under certain circumstances as per the transfer between registered provider policy.
- If you are withdrawing from the course due to refusal of Student Visa, please submit the letter of Visa Refusal along with this form. Any refund applicable will only be processed on submission of evidence of VISA refusal.
- If there is any refund request, Refund application form should be submitted along with this form.

STUDENT DETAILS			
First Name:			
Last Name:			
Date of Birth:		Student ID	
Course withdrawal details	Course(s) currently enrolled and want to withdraw: (If the student wants to withdraw from all the subsequent courses enrolled with the Institute, he/she should list the courses below.)		
	Current course:		
	Subsequent course(s):		
Reason for withdrawal			

Student Signature: _____ **Date:** _____

Office Use Only				
Is the withdrawal Approved?	Yes / No	Is the request for Letter of release approved?	Yes / No / NA	
Approved By				
Is the SMS updated to reflect the change?	Yes / No / NA	Is the CoE cancelled?	Yes / No / NA	
Is the outcome communicated to the student?			Yes / No	
Processing staff		Signature		Date